

Guidelines for Institutions/Students Admitted in Outside State Institutions under benefit of Mukhyamantri Jankalyan (Shiksha Protsahan) Yojana (MMJKY)

After verification and uploading the duly signed Recommendation/Verification form/Application form for Sanction, the institutions are required to submit essential documents listed below for reimbursement of fee from MMJKY Scheme :-

1. Original copy of Verification Slip (Recommendation for Sanction & Payment of Benefit under MMJKY Scheme) of your institute in prescribed format duly signed and sealed by the authorized officials of the institute.
2. Copy of Application submitted by the student, duly signed and sealed by the authorized officials of the institute.
3. Copy of Mark Sheet of class 12th of the student, signed and sealed by the authorized official of the institute.
4. Copy of Mark Sheet of Entrance Exam of the student signed and sealed by the authorized official of the institute.
5. Copy of Aadhar Card of the student, signed and sealed by the authorized official of the institute.
6. Copy of Fee Receipt paid by the student, which mentions head-wise / component- wise fee details, signed and sealed by the authorized official of the institute.
7. Fee structure of the institution, signed and sealed by the authorized official of the institute.
8. Head wise details in prescribed format for fee paid in the institution as per **Appendix I**.

You are requested to send the Recommendation Proposals of the students of your institution containing all above documents, to following address of the concerned **sanctioning and disbursement** authority–

(A)	(B)	(C)
All Central Govt. Colleges / Institutions/ Central Govt. Universities situated outside Madhya Pradesh and running higher education courses.	All Central Govt. Colleges / Institutions/ Central Govt. Universities situated outside Madhya Pradesh and running MBBS/BDS courses.	All Central Govt. and Aided Colleges / Institutions/ Central Govt. Universities /Private Universities/ Private Colleges/ Private Institutions situated outside Madhya Pradesh and running various courses except the Institutions/ Courses mentioned in column (A) and (B).
Commissioner Higher Education, M.P. Bhopal, Mukhyamantri Jan Kalyan (Shiksha Protsahan) Yojna (MMJKY) Office, Satpura Bhawan, Bhopal – 462004 (Madhya Pradesh).	Commissioner Medical Education, M.P. Bhopal, Mukhyamantri Jan Kalyan (Shiksha Protsahan) Yojna (MMJKY) Office, Satpura Bhawan, Bhopal – 462004 (Madhya Pradesh).	Director, Technical Education, M.P. Bhopal, Mukhyamantri Jan Kalyan (Shiksha Protsahan) Yojna (MMJKY) Office, Tagore Hostel No. – 2, Shyamla Hills, Bhopal – 462002 (Madhya Pradesh).

Regards,
Team MMJKY

MUKHYA MANTRI JANKALYAN (SHIKSHA PROTSAHAN) YOJNA
REIMBURSEMENT FORM FOR FURNISHING FEE DETAILS PAID BY STUDENT IN INSTITUTION

ACADEMIC YEAR..... FEE PAID (SEMESTER / YEAR WISE).....

1. STUDENT'S NAME
2. FATHER'S NAME
3. APPLICANT UNIQUE ID
4. APPLICATION NUMBER
5. HEAD WISE FEE DETAILS OF STUDENT. (Admission fee, tuition fee, etc.)

S. No	Heads / Particulars	FEES PAYABLE BY STUDENTS (A)
1	Admission Fee	
2	Tuition Fee	
3	Registration/Enrolment	
4	Campus Development	
5	Examination	
6	Identity Card	
7	Placement Fee	
8	Students' Welfare Fund	
9	Institute Caution Money	
9	Students Amenities Subscription	
10	Library Caution Money	
10	Fan/Electric/Water Charges	
11	Hostel Caution Money	
11	Hostel Development Fund	
12	Hostel Seat Rent	
13	Gymkhana Fee	
14	Festival Fee	
15	Medical Fee	
16	Thesis / Research Development	
17	Orientation Overhead	
18	Institute Day/Convocation	
19	Publication	
20	Insurance	
21	Alumni membership	
22	Library Fee	
23	Computer Lab Fee	
24	Hostel Admission	
25	Hostel Establishment	
26	Caution Money	
27	Development Fee	
28	Sport / Creative	
29	Any Other	
Total		

6. WHETHER THE STUDENT IS TAKING BENEFIT OF ANY OTHER GOVT. SCHEME (YES/NO)..... IF YES, PLEASE SPECIFY THE DETAILS.

S No.	Heads / Particulars	AMOUNT REFUNDABLE TO STUDENTS UNDER OTHER GOVT. SCHEME (B)
I.	Admission Fee	
II.	Identity Card	
III.	Students' Welfare Fund	
IV.	Placement Fee	
V.	Publication	
Total		

7. HEAD WISE DEDUCTABLE AMOUNT PAID IN EXCESS IN PREVIOUS YEAR / SEMESTER UNDER MUKHYA MANTRI JANKALYAN (SHIKSHA PROTSAHAN) YOJNA OF GOVT. OF M.P. (if any).

S No.	Heads / Particulars	DEDUCTABLE AMOUNT UNDER MMJKY (C)
I.	Admission Fee	
II.	Identity Card	
III.	Students' Welfare Fund	
IV.	Placement Fee	
V.	Publication	
Total		

8. NET PAYABLE AMOUNT TO STUDENT FOR CURRENT YEAR / SEMESTER UNDER MUKHYA MANTRI JANKALYAN (SHIKSHA PRO TSAHAN) YOJNA OF GOVT. OF M.P. (A-B-C)

Amount in Figures Rs.

Amount in Words

NOTE : Please enclose the head wise fee receipt paid by the student.

Declaration

This is to certify that above information and amount mentioned under point nos. 5, 6, 7 and 8 is correct and verified by me. The reimbursable amount mentioned in point no. 8 is actually payable to student under MUKHYA MANTRI JANKALYAN (SHIKHSA PRO TSAHAN) YOJNA OF GOVT. OF MADHYA PRADESH.

Place:

Signature:

Date:

Name of Student:

Signature:

Name of Principal / Director / Registrar of the Institution

Seal of Institution